



Caritas
COLLEGE

6 May 2025

Re: School Crossing Duty

Dear Families

We are establishing a roster for 2025 where a trained student will be paired with a staff member to join them on crossing duty in the morning or afternoons. Students would be required to meet the staff member to collect equipment and walk out together at 8:20am for morning and 2:55pm for afternoon. Students will be asked to pack their bag earlier and have their belongings with them and will then be dismissed from duty at 3:10pm.

We have held our 2025 Road Safety Crossing Training, where all interested students attended. From this group a new roster of students will be created, and eligible students will be able to participate. The roster will not be organised until the students' permission forms have been returned. We have yet to decide how this may look.

Once we have an indication of students with consent to participate, a roster will be communicated home.

Currently a sizeable number of students have volunteered (from Years 5-7) and students (once given permission) will be allocated a set duty/ time, which may occur from now until the end of the year. Given the number of volunteers, students from Years 6 & 7 will be prioritised, our Year 5 students will be used if needed.

Please indicate your young person's availability if consent is given to participate.

Yours sincerely

Leigh O'Shaughnessy
4-6 Learning & Wellbeing Director

Damian Smith
Principal

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Permission Slip – School Crossing Duty (Mr O'Shaughnessy)

Student's name: _____ Class: _____

I give / do not give permission for my young person to participate in the school crossing duty roster.

Please select the most appropriate day/s for your young person to be involved by ticking the day and circling the time period.

- | | | |
|--|---|---|
| <input type="checkbox"/> Monday: morning / afternoon | <input type="checkbox"/> Tuesday: morning / afternoon | <input type="checkbox"/> Wednesday: morning / afternoon |
| <input type="checkbox"/> Thursday: morning / afternoon | <input type="checkbox"/> Friday: morning / afternoon | |

Signed: _____ (parent/guardian)