

13 March 2025

**Re: Year 10 First Aid Training – Monday 24 March**

Dear Families

As part of their curriculum, students will be undertaking First Aid Training - HLTAID010 basic emergency life support on **Monday 24 March** at Caritas College.

Due to nature of Trek, it is a requirement that all students attend and complete this first aid training. However, all Year 10 students will undertake the training in preparation for Work Experience next year. Please ensure students arrive at school ready **to begin the training at 8:45am sharp**. Students will be required to stay for the full day in order to obtain their certificate. This training will involve some practical work, so students may wear PE clothes.

In order to receive their first aid certification all students will be required to create a Unique Student Identifier (USI). If they already have a USI they do not need to create a new one but will need to inform their teacher of their number. For those who do not have a USI number already, we recommend that this process be completed at home due to the information that is required to create a number (e.g. birth certificate). We will do our best to support students at school as needed but it becomes a much trickier process.

In order to create a USI follow the steps below:

1. Students will need access to one or two of the following:
  - Driver's Licence
  - Medicare Card
  - Australian Passport
  - Birth Certificate
  - Citizenship Certificate
  - Personal Contact Details (email address, home address, phone number etc.)
2. Visit [www.usi.gov.au](http://www.usi.gov.au)
3. Select **Create a USI link** and follow the steps.
4. Upon completion, please record the USI and bring to school. Mr Lambert, Miss P and/or home class teachers will be collecting the USI numbers from students prior to the course date. This number will be recorded on SEQTA for each student for any future course use.

Please complete the attached Consent Form and return to school by **Wednesday 19 March**.

Yours sincerely



Josh Lambert  
Outdoor Ed Teacher



Georgina Pfitzner  
Outdoor Ed Teacher



Damian Smith  
Principal