

School Enrolled Students VET Referral

Part A - Secondary School to complete

Complete Part A to enable the training provider to undertake an assessment of the student.

The school and training provider **MUST** retain a copy of this completed form for documentary evidence and monitoring purposes, which will be emailed to you once the referral is finalised.

Next steps

Once you click submit an email notification will be sent to the training provider for them to complete Part B. You will receive a notification once Part B is complete and the referral progresses to Part C if the student is accepted to enrol into the course.

The parent/guardian or independent student/student aged 18 years or older must then complete Part C of this form to give approval to proceed to enrolment with the training provider.

Once Part C is finalised by the Parent/Student, a copy of the completed referral will be provided to all involved.

Note that if the student is found not suitable at this time, Part C will not be sent to the parent/guardian or independent student/student aged 18 years or older. In this situation only the training provider and the school will receive a copy of the completed referral.

Part A - Secondary School to complete

School Representative Contact Information

Referring secondary school *

Caritas College

Type the first letter of the School to filter the list. Please note that typing more than 1 character wont filter the list further.

School representative contact name *

First Susy Last Rogers

School representative contact number *

08-86489700

School representative contact email *

Susy.rogers@cc.catholic.edu.au

Is this referral for an independent student or a student 18 years or older? *

Yes No

Student Information

Student name *

First Last

Date of birth *

Age in years

The student meets the following eligibility criteria *

- Australian Citizen
 Permanent Australian resident
 Eligible visa holder

For more information see [Student eligibility for subsidised training](#)

Does the student identify as Aboriginal or Torres Strait Islander? *

Yes No

Gender *

- Female
- Male
- Non-binary

Do you have a Student SACE ID? *

- Yes
- No

USI *

Training Provider Representative Contact Information

Training provider name *

Training provider representative contact name *

First	Last
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Training provider representative contact number *

Training provider representative contact email *

Course information

Will this course be delivered as a school-based apprenticeship or traineeship? *

- Yes
- No

Course code *

Course name *

How many nominal hours for SACE does the student require from the course? *


Course fee (confirmed with training provider) *

Other incidentals fees (confirmed with training provider) *

Course start date *

Course end date *

Course location *

- School

- Training provider
 Technical College
 Trade Training Centre

Is this referral a re-application for the same course? *

- Yes No

What year level will the student be in when commencing the course? *

- Year 10 and the course is under school-based traineeship or apprenticeship arrangements
 Year 11
 Year 12
 Year 13

Support needs

Select any that are applicable

- The student has a negotiated education plan
 The student has a known disability
 The student is under the Guardianship of the Minister

Checklist

- If applicable, the school confirms the student is FLO enrolled
- The school confirms the student or student and parent/guardian has agreed on the selection of the preferred training provider.
- The school is satisfied that the method of delivery and duration of the course is appropriate for the student.
- The school confirms cost sharing arrangements between the school and the student or parent/guardian have been discussed and agreed to in relation to the training provider's confirmed course fee and any other incidental fees if the student is accepted into the course. Schools will re-coup any agreed amounts from the student or the parent/guardian directly.
- The school acknowledges the training provider will invoice the referring school for the confirmed course fee and any other incidental fees if the student is accepted into the course.
- The school agrees to the student accessing learner Support Services or TAFE SA Student Services, through the training provider, at no cost, while in the course to support a successful training outcome where needed.

For more information on consent to access additional personal and learning supports, see [VET for School Students Fact Sheet](#).

Submit