



Caritas College
Port Augusta

Enrolment Policy

Caritas College School Board

Rationale for the Enrolment Policy

Caritas College is a Catholic co-educational Reception to Year 12 College, which welcomes all in the Josephite tradition and which offers a holistic education based on dignity and inclusivity. At Caritas College, the Enrolment Policy is based on the SACCS Enrolment Policy and our Mission and Vision for Catholic education at Caritas College. At the heart of our vision is the desire to respond to the needs of the individual and their inherent dignity, inviting families and young people to become members of the school community by supporting all that is contained in the enrolment contract.

The policy articulates the partnership created at the time of enrolment that confirms the agreement undertaken by families and Caritas College.

Role of the School Board is to:

- Monitor the implementation and review of the Enrolment Policy
- Be informed of SACCS policies and procedures relating to enrolment
- Be aware of the legislative and statutory requirements in relation to the implementation of the policy
- To fulfill the responsibilities outlined in the enrolment contract with the enrolling person/s.

Role of the Principal is to:

- Receive enrolment applications in line with the Caritas College Vision and Mission Statement
- Facilitate an enrolment interview to establish a relationship with families for the benefit of students' learning
- Implement the enrolment procedures applying equal opportunity and anti discrimination legislation
- Ensure the contractual agreement at the time of enrolment is transparent and understood by the enrolling person/s
- Accept enrolments in accordance with the enrolment plan in line with school planning guidelines
- Applies the enrolment criteria in accepting enrolments.

Role of Enrolling Person/s is to:

- Engage in the enrolment interview process to share in creating the relationship and partnership with the school for students' learning
- The enrolling person/s is to fulfill the responsibilities outlined in the enrolment contract
- The enrolling person/s has the responsibility to communicate any change to the signatories to the enrolment contract as a result of a legally formalized agreement.

Role of the Students is to:

- Be present and participate, as appropriate, in the enrolment interview process
- Create and maintain the relationships and partnerships according to the school Vision and Mission Statement.

Role of the Staff is to:

- Be aware of and actively support the Caritas College Enrolment Policy
- Welcome and support all students and their families in the context of the school ethos.

Links /References

[SACCS Enrolment Policy](#)

[Enrolment Support procedures for students with disabilities](#)

[Disability Legislation](#)

[Education Standards 2005](#)

[National Professional Standards for Teachers and Principals](#)

[Caritas College Vision and Mission Statement](#)

[Caritas College Enrolment Application](#)

[Caritas College School Fee Policy](#)

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