

1 July 2024

Re: Expectations and Procedures for Students who Utilise the Bus Service

Dear Families

To support the safe and comfortable transit to and from school, students who utilise the bus service will be meeting with school leadership to re-establish expectations and procedures of doing so after consultation with Des' Bus Company.

In the morning

Students will arrive at school and move directly to their classroom for morning home group. If the bus is late, students are to communicate this politely to their home class teacher as they enter the classroom.

In the afternoon

Students will move safely to the St Mary's Shelter at the conclusion of afternoon home group. Students can access the sport equipment for this period, will be required to uphold the school mobile device policy and pack up before moving towards the bus. At 3:10pm two senior students will be invited to walk over to the bus as the supervising yard duty teacher staggers groups of students to line up ready to board. Students will enter the bus once the supervising teacher joins the group.

Students are to be responsible, respectful, and safe in conjunction with Caritas College's behaviour expectations.

Communication of issues

The drivers will report behaviours that are not safe, responsible and/or respectful to administration who will contact the school for identification of students. The school will direct families to contact Des' Bus Company on 08 8644 7744 via a SMS. Des' Bus Company will communicate specifications of any possible suspensions of use.

The safety of all bus users is our main concern, and the school will continue to work with Des' Bus Company to support this service.

Yours sincerely



Alanah Rowe
R-12 Learning and Wellbeing
Assistant Principal



Damian Smith
Principal