



20 September 2019

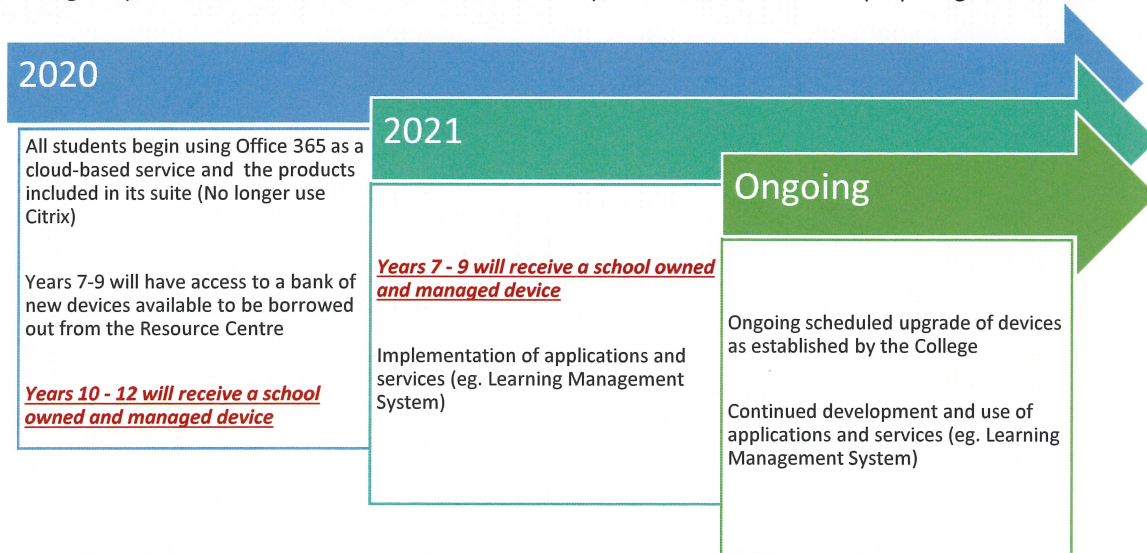
Dear Families

**RE: Implementation of 1:1 Laptop Program**

This letter is to inform you of some exciting changes that our College will be implementing beginning in 2020. At Caritas College we are committed to providing an excellent Catholic education in the Josephite tradition to enable students to reach their full potential. We understand and value the role of information technology (IT) in 21st century learning and endeavour to use it to inspire a love of learning. Therefore, we are pleased to communicate to families that we will be commencing a 1:1 Laptop Program for all students in Years 7-12.

This means that eventually every student in Years 7-12 will have their own laptop device. The implementation of this program will be rolled out over two years. In 2020, all students in Years 10-12 will be provided with their own laptop. In 2021, the program will be extended to include Years 7-9. During 2020, Years 7-9 students will be able to borrow a laptop at school while we transition to the full 1:1 program over the two-year period.

The below diagram provides an outline and timeframe for the implementation of the 1:1 Laptop Program and other developments:



All laptops will be owned, managed and maintained by the College to ensure a consistent and equitable learning platform for the 7-12 students. Students will be able to use them between home and school for their learning. Each student will be responsible for their own laptop and will need to adhere to a user agreement that provides clear information about their rights and responsibilities of having a school owned device.

The deployment of the laptops will coincide with the College's transition away from the current outdated Citrix platform toward the contemporary Microsoft Office 365 cloud-based environment. This will be integral for students to develop their skills in the use of industry standard software such as Microsoft Word, Excel, PowerPoint, OneNote and SharePoint. This will allow students to work collaboratively in all learning areas at school and in their lives beyond school.

The provision for providing each student with a laptop has been made within the College's current fee structure. Therefore, a laptop will be provided to your child at no additional cost beyond school fees.

The announcement of the 1:1 Laptop Program puts our College on the edge of an exciting transformation as we look to further enhance the resources and learning opportunities for all students. These significant changes challenge staff, students and parents to think differently about the way we learn as we embrace the technology that is common in our world today and prepare for the future.

Further information about the 1:1 Laptop Program will be provided over the course of Term 4.

Yours sincerely

Mr Damian Smith  
Principal